

**MYDDLE AND BROUGHTON PARISH COUNCIL  
MINUTES OF THE MEETING HELD IN MYDDLE VILLAGE HALL ON  
WEDNESDAY SEPTEMBER 5<sup>TH</sup>. 2012 AT 7.30PM.**

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**Public Session:**

There were two members of the public present but no issues were raised.

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**Present:**

Mr. R. Purslow (Chairman)

Mrs. E. Hodge

Mr. J. Heath

Mrs. T. Evans

Mr. R. Jones

**In Attendance:**

Mr. J. Wilson (Parish Clerk).

**12/36 Apologies:**

Apologies were received from Councillors R. Jeffrey; C. Ruck; I. Gunton and Shropshire Councillor B. Williams.

**12/37 Disclosure of Personal or Prejudicial Interests:**

None declared.

**12/38 Police Report:**

A written report had been received which indicated that in the period from July 1<sup>st</sup>. to September 1<sup>st</sup>. the following offences had been recorded:

Criminal Damage -1 (Myddle); Anti Social Behaviour -1 (Harmer Hill); Burglary – 1 (Harmer Hill); Vehicle Crime – 1 (Harmer Hill).

**12/39 Minutes of the meeting held on June 27<sup>th</sup>. 2012:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**12/40 Matters arising from the meeting:**

1. Parish Plan (12/23(1))

Mrs. Hodge gave a report on the last meeting of the Committee, when the questionnaires had been issued to people who were arranging delivery. It was intended to collect the completed documents in the third week of October with the results available before the end of the year.

2. Changes to the Play Area on Myddle Recreation Ground(12/23(4))

Clerk reported that the work had been completed and that the young people were making good use of the facility.

3. Highways (12/34(4&5))

Clerk reported that the Highways Department had agreed to carry out the work on Myddle Hill and to contact the Chairmen about the hedge between Stoneycroft and Orchard House.

Chairman stated that there had been no contact with him and the hedge had not been cut.

4. Vehicle Operated Speed Control (12/23(9))

Mr. Gradwell had reported that agreement had been reached to place the visor close to the Village Hall and power it from a streetlight.

It was noted that the work had not been carried out and the Clerk was asked to contact the Traffic Signals team to find out when it would be put in place.

5. The Hollow, Harmer Hill (12/23(10))

A response had been received from Mr. Gradwell (Highways Engineer) stating that there was no objection to a survey being carried out but that there was no money for a development project in the current year's budget and any change would have to be considered alongside other proposed projects in future years. He suggested that as a first step the Council should carry out a traffic survey during peak hours, to determine how many vehicles were using The Hollow. He further suggested that only part of the road should be made one way.

Clerk to discuss his proposals with Mrs. Baker.

6. External Defibrillator (12/23(11))

It was reported that both grants had been obtained and volunteers were undertaking training. Agreement had been reached to place the defibrillator on the wall of the Village Hall.

7. Streetlight Power Charges (12/29)

As requested the Clerk had checked the proposed charges with Scottish Power and confirmed that the number of lights was correct and the variation in price was related to the type of light.

8. Tax Return (12/34(1))

Clerk reported that this had been resolved and the fine had been cancelled.

9. Motorcyclist (12/34(6))

A report had been received from P.C. Dave Carpenter stating that he had identified the motor cyclist causing the disruption and he had spoken to him about his behaviour.

10. Member's Code of Conduct (12/32)

Clerk reminded Members of the need to complete the Disposable Pecuniary Interests Document and return it to Shirehall. Members confirmed acceptance of the Code of Conduct document.

**12/41 Accounts for Payment:**

It was resolved to pay the following accounts:

J. Wilson	Salary Aug./Sept.)	£442.31
J. Wilson	Expenses (July/Aug.)	£269.10
Inland Revenue	Income Tax (Aug/Sept.)	£110.58
Mr. A. Woolley	Salary (April-Sept. Inclusive)	£300.00
Harmer Hill Village Hall	Parish plan meetings	£75.00
Playsafety	Play Area inspection	£90.00
Interactive Information	IT support for 12 months from 01/08/2012	£144.00
Shingler Homes	Tarmac for play area	£600.00
Scottish Power	Electricity charges	£264.86

Interactive Information	Re-coding web site to comply with new Cookie law	£96.00
NWP Electrical	Streetlight maintenance – August	£151.80
Shropshire Council	Providing Parish addresses for the Parish Plan.	£21.50
Nobridge Ltd.	Grass cutting (May – August).	£592.80

#### **12/42 Financial Statement:**

A financial statement was tabled and approved.

#### **12/43 Mid-Year statement of accounts:**

A detailed statement outlining the mid-year financial situation was tabled by the Clerk and adopted.

#### **12/44 Arrangement for Internal Audit:**

Members confirmed their support for the current system and approved the retention of Mr. Sheehy as the Internal Auditor.

#### **12/45 External Auditors Report:**

Clerk reported that he had not received the report but would forward the details as soon as it arrived.

#### **12/46 Harmer Hill Playing Field:**

Mr. Jones reported that there had been no progress on the proposal to create a play area behind the Village Hall and that there would be further discussions at the next Village Hall Committee meeting.

#### **12/47 RoSPA report on Inspection of Play Area Equipment:**

Clerk reported that there were a few minor issues that needed addressing, including repainting some of the equipment and replacing a panel on the multi use play station. Mr. Jones agreed to contact a local decorator and pass on his details to the Clerk, if he was prepared to do the work.

#### **12/48 Planning Applications:**

- A. The following planning applications had been considered since the last meeting.
  - Land adjacent to Broughton Cottage – erection of one affordable dwelling.
  - New dwelling adjacent to Jubilee Cottage – erection of timber double garage and decking.
  - Sleep Airfield – erection of light aircraft hangar.
  - No objections raised to the applications.
- B. The following application was considered at the meeting;
  - A request from Miss Pamela Williams for the Council to send confirmation to Shropshire Council, that she had lived all her life at Hill Farm, Newton on the Hill. She was applying for permission to build an affordable dwelling under the Build Your Own Scheme.
  - Members agreed to her request.
- C. The following applications had been approved by Shropshire Council.
  - The Coppice, Shotton Lane, Harmer Hill –single storey extension to side elevation.
  - Apple Tree Farm, Marton – various extensions and alterations.
  - 7, The Glebelands, Myddle – variation of condition 2 on approved application.
  - Sleep Airfield –erection of light aircraft hangar.

**12/49 Correspondence:**

The following correspondence received by the Clerk was considered.

1. Planning Statement Document from Les Stephen Planning Ltd.  
Clerk was asked to respond explaining how the Council had reached the decision that the Parish did not wish to be a Hub or part of a Cluster.
2. Victoria Merrill – Review of Shropshire Council’s Speed Management Policy.  
Clerk reported that a detailed consultation document was to be issued shortly which he would forward to all Members.
3. Sue Thomas – Training event on Cil and Place Plans.  
Clerk reported that he had attended the event and would give details later in the meeting.

**12/50 Risk Assessment:**

Members considered and adopted the Council’s Risk Assessment Policy.

**12/51 Committee Reports:**

No reports tabled.

**12/52 Review of Council Documents:**

Clerk reminded Members that the Internal Auditor had recommended that Council documents should be reviewed, particularly the Standing Orders and Financial Regulations. Members agreed to the Clerk’s suggestion that he forward each document by email for them to study and comment on and when this had been completed, he would print off all the documents and issue them to Members after the next Council elections in May 2013.

**12/53 Speed Visor Signs:**

Members considered the new proposals issued by Shropshire Council, which indicated that Parish Councils would be responsible for financing them. It was agreed to look at the situation as part of the budget setting proposals for the next year.

**12/54 Parish Place Plans:**

Clerk reported on the training session he had attended at Edinburgh House which had been interesting and informative. The importance of Place Plans had been stressed and Parish Councils are expected to complete one each year showing evidence of public consultation in identifying future spending priorities. It had been suggested that the Annual Parish Meeting should always have an agenda item for identifying development priorities. The public should also be made aware of when the Council was setting its budget for the following year by placing an article in the Parish Magazine.

In completing this year’s return, the Clerk felt that the Council should show that its priorities were supporting the Village Halls, to enable them to provide a service to the local communities; supporting the Messenger which was delivered to every address and included information about various activities in the Parish, including Council news; supporting young people and road safety issues.

This was agreed.

**12/55 Exchange of Additional Information:**1. Road Closure:

The Hollow, Harmer Hill for 50 meters from the junction with Ellesmere Road on November 5<sup>th</sup>. from 9.30 to 15.30.

Overgrown Hedge:

Complaint from Mrs. Kerr, 5, Hillside Close, Myddle about the state of hedge between the Recreation Ground and her property. Chairman agreed to investigate and get a local contractor to carry out the work

**12/56 Date and Time of Next Meeting:**

Wednesday November 7<sup>th</sup>. 2012 at 7.30pm in Harmer Hill Village Hall.

**Minutes approved as a true record:**

**Signed:** \_\_\_\_\_ **Chairman**                      **Date:** \_\_\_\_\_